

STAFF USE ONLY
 Date Received _____
 Amt Paid _____

2021 JULY 4th VENDOR REGISTRATION FORM

RADFORD'S SPIRIT of AMERICA

BISSET PARK

49 Berkley Williams Drive, Radford, VA 24141

Sponsored by

Radford Parks & Recreation Department

200 George Street, Radford, VA 24141



Name: _____ Phone(s): _____

Mailing Address: _____

Email Address: _____ Business Name: _____

Radford Parks and Recreation Department reserves the right to set minimum prices on all food items, limit the number of vendors selling the same food items, and deny any application if necessary. **On a separate sheet of paper please list the FOOD items you will be selling as well as their prices.** All prices subject to approval by the Radford Parks and Recreation Department.

All ropes, stakes, tents, etc. must be within your designated booth area.

HAVE YOU PURCHASED A BUSINESS LICENSE IN THE CITY OF RADFORD IN 2021?
 _____ Yes _____ No

If so, please send a copy. If not, please fill out the Application for Vendor License and send it to the Radford City Commissioner of Revenue.

Number of 12' X 12' booths you will require
\$50.00 per booth 1 _____ 2 _____ 3 _____ 4 _____

If you have a **Food Truck** please specify length including hitch
 _____ Feet

Number of electrical outlets **\$10.00 per outlet**
(Max. of three electrical outlets) 1 _____ 2 _____ 3 _____

Please select type of electrical hook up:
 50amp _____ 110 _____ 220 _____

Other _____ (Please specify type)

**Register early because there will be a limited number of electrical outlets available (First Come First serve).
 Vendors must supply their own extension cords.
 Vendors are encouraged to use self-contained units if possible.**

DO YOU INTEND TO SELL FOOD? _____ YES _____ NO

**IF YES, THEN YOU MUST COMPLETE THE ENCLOSED HEALTH DEPARTMENT APPLICATION AND SUBMIT A SERVSAFE/FOOD MANAGEMENT CERTIFICATE AND RETURN IT WITH THIS APPLICATION.
 SPACES WILL BE RESERVED UPON RECEIPT OF COMPLETED PAPERWORK AND PAYMENT OF FEES.**

Please describe the items you will sell and/or display: _____

Do you have a mobile unit? Yes No. On which side of trailer do you serve? Driver, passenger or back _____
 Do you have a state Mobile Vendor License? Yes No If Yes, Please include Photocopy.
 Do you use propane? If Yes, how is it secured? _____

**Deadlines: FOOD vendor applications need to be returned by Thursday, June 18, 2021.
 NON-FOOD vendor applications need to be returned by Wednesday, June 30, 2021.**

 Checklist: Vendor Application Business License
 (Food Vendors only) Health Department Application Servsafe/Food Management Certificate Menu w/Prices
 What & Where food is purchased & What condition (frozen or fresh) Mobile Vendor License

PLEASE RETURN YOUR COMPLETED FORM(S) AND BOOTH FEE TO:

**Radford Parks & Recreation Department
 Attention: Donna Wolfe
 200 George Street
 Radford, Va. 24141
 Phone: (540) 731-3633**

MAKE CHECKS OR MONEY ORDERS PAYABLE TO: RADFORD PARKS AND RECREATION DEPARTMENT

PLEASE NOTE: Correct payment must accompany forms before processing.