

Radford Public Library

Board Meeting

Monday, September 20, 2021 at 5:00 pm (RPL Community Room and Zoom via Owl)

Present new members: John Yamine, Jenni Goodman and Teen Liaison, Bella Calfee

Present former/current members: Wilson Rankin, Claudia Jones, Annyce Levy, and Betty Overdorf as Lamplighters' liaison.

Introduction: Wilson introduced himself to the Board members and explained that we all come with a variety of experiences and backgrounds. Wilson chose to live in Radford based on the Radford Public Library and his love of reading.

Bella is a Radford High School sophomore who has a passion for literature and reading and appreciates the wonderful staff of Radford Public Library.

Betty is the President of the Lamplighters, our fundraising volunteers, and an adjunct member of the RPL Board. She taught at school in her career and always seeks out public libraries.

Jenni works for the City of Radford and has a four-year-old daughter who is an avid reader and who attends RPL's Story Time.

Annyce is a resident of Radford for 50 years. She remembers when the library was originally across the street from its current placement.

John is the owner of the Radford Super Game Station located in downtown Radford. He is a five-year resident of Radford and an expert on video game media collaboration.

Claudia has 'lived at the library' since moving here from Germany in 2012. She frequently uses RPL to check out books for her and her family.

- I. Old Business
 - A. Library Board minutes from 2/24/2020 were reviewed and approved.
 - B. The new Library Logo has been established and is being used currently on all library marketing. The Board briefly reviewed the selected, new logo.
 - C. The donated money of \$1,000 in memory of Becca Bondurant was spent, per the family's request, on children's items such as purchasing a new dollhouse, some toys and a plaque in the children's area.
 - D. RPL purchased and had installed new projector equipment in the community room in May 2020. Shortly after the installation, the meeting room (and the new equipment) was no longer available to patrons for a temporary period due to Covid since the community room became a public space reserved for computer needs. Director Sensabaugh reminded the Board that the new equipment was in place and works well.
 - E. Hotspots (almost 20) added in to circulation for adults only in 2020 and all cataloged hotspots have checked out. Due to the flexibility of due dates during Covid, many of the hotspots were checked out and have not been returned.

II. New Business

- A. A new/updated Strategic Plan for 2021-2026 needs to be created. This new plan should speak to Covid and the impact on the varied aspects of library work and offerings including programs and collections. In quickly reviewing the current Strategic Plan, Library Board members made some contributions for future ideas including the following:
 1. Technology: Consider computer spacing
 2. Facilities:
 - *Upgrade public bathroom.
 - *Secure a written emergency plan.
 - *Implement use of the walk-up window as needed.
 - *Send a designated newsletter regarding facility updates and improvements.
 3. Cooperation: Consider methods of increasing NRPLCoop presence/awareness at outreach events where appropriate.
 4. Programs & Services:
 - *Pursue steps for a Saint Francis Service Facility Dog.
 - *Consider possibilities of installing outdoor space heaters or other functional equipment to enhance use of outdoor spaces.
 - *Consider Covid/Flu health concerns going forward in developing the multiple aspects of the Strategic Plan.

III. Staffing

- A. Forest Simmons was hired/promoted to Full Time Cataloger from her previous position of Library Services Specialist.
- B. New Youth Services Librarian Morgan Esterhuizen was hired in November 2020 to fill the vacancy left by Catherine Fae in March 2020.
- C. New LSS staff hired during the pandemic include the following: Alyssa Long, Jessica Haley, Kim Coulson, Emma Brockway, Garrett Channell, and Cat Stricklin.
- D. LSS staff who departed RPL during 2021 include Carmel Vaccare, Garrett Channell, Judy Durham and Kathryn Kelley.

IV. Budget –

- A. RPL is seeking additional ARPA funds through the Library of Virginia to assist with costs involved in updating furniture, funding author events and more.
- B. The budget is on track for FY2022.

V. Miscellaneous

Once the Board receives the rough draft of the updated Strategic Plan, members will review the plan and make suggestions.

Betty reported that the Lamplighter Book Sale made \$1,100 and another book sale is scheduled for November.

The next RPL Board meeting is scheduled for Monday, November 15, 2021 at 5:00 pm in the Radford Public Library community room.