

## Radford Public Library Board Meeting

Agenda for Monday, February 24, 2020

Present: Sonya Nicely, Betty Overdorf, Claudia Jones, Wilson Rankin, Nishant Grover and Tommie Bloomer

Absent: Annyce Levy

- I. Old Business
  - A. The November 2019 Board meeting notes were reviewed and approved without changes.
  - B. The group briefly discussed the idea of going fine free. Fines forgiven during the month of February 2020, for Library Lovers' month, were reviewed. Fine money collected by the library goes to the City fund. Going fine free, even for some portion of library items or library patrons, would require approval from the City Council. Director Sensabaugh suggested an update to the Strategic Plan and that pursuing fine-free aspects be included as a goal or area of ongoing conversation and exploration.
  
- II. New Business
  - A. The Board looked at the new City logo as well as the library specific logo that has been suggested. Library staff meet with the logo designer this week for a possible new or varied logo development that could reflect other aspects of the library beyond the book. Board members contributed feedback and ideas about the future logo.
  - B. TLC, the current ILS of RPL, will be upgraded/updated in April. Some behind-the-scene preparations are being made such as cleaning up in-house library accounts for bindery or damaged items or items not found on shelf. The update is scheduled for Saturday, April 25, 2020 after the library closes and should be complete at some point on Sunday. The library will be closed on Sunday, April 26 and regular business hours will resume on Monday, April 27. The update will primarily affect and improve the cataloging aspects and is not expected to have an impact on frontline staff.
  - C. The Lamplighters received \$1000 in donated money in memory of Becca Bondurant. A plaque is being made in her honor and several items were purchased for the youth area including a dollhouse, dolls, doll furniture and storage and seating furniture for the children's area.
  - D. RPL is moving toward replacing the current projector in the community room. The projector has been in place for more than ten years and, while still functioning, is no longer of high quality performance. An LED, digital projector should be installed by May of 2020. The equipment budget line from LVA will afford this purchase that will benefit groups using the room for presentations.

- E. Working with the McConnell Library and the History Department, RPL is promoting World War II presentations that are happening in the McConnell Library. A presenter will visit RPL as an end result of this partnership.
  - F. RPL's IT Coordinator, Hall, has created an online access to booking the community room. His work to make this transition from a paper booking to an online booking means that multiple staff have access to the meeting room schedule at the same time rather than just one person using the reservation book at one time. This allows for other library departments, such as youth services or frontline staff, to make reservations immediately at a nearby computer rather than use the meeting room book.
  - G. RPL's IT Coordinator Hall has explored the option of circulating hotspots. After researching a variety of vendors and using some equipment, RPL is working with TMobile to offer 10 hotspots for circulation. Borrowing policies are being developed.
- III. Staffing – Hiring is in progress for the Custodian and Cataloger positions. A new Library Services Specialist (LSS) has been hired. We welcome Eli Facemire.
- IV. Budget – Budget is on track for month eight.