

RPL  
Library Board Meeting  
Monday, 5/15/2023

Present: Wilson Rankin, Jenni Goodman, Claudia Jones, Betty Overdorf, Elizabeth Sensabaugh

Absent: John Yamine, Bella Calfee, Annyce Levy

Note taker: Elizabeth Sensabaugh

**I. Old Business**

- The Board reviewed the February 2023 meeting notes. Jenni motioned that the minutes be approved. Claudia seconded the motion.
- The February through April Board Updates were sent to the Board previous to the meeting. There were no questions about the updates.
- Director Sensabaugh briefly revisited the possible opportunity for training for all library staff in-house in terms of safety including building/grounds safety. Jenni will share contact information for this training. Board Chair Rankin suggested that the roof be considered as an access point.

**II. New Business**

- The Lamplighter Book Sale was held the first weekend in May. Lamplighter President Betty Overdorf reported that \$1,242.40 was brought in during this sale! President Overdorf has resigned from her long-standing position with Lamplighters but was present at this meeting in the absence of the new Lamplighter President, Caroline Gaskins. Overdorf will also attend the August meeting if possible. President Overdorf was thanked for her many years on the Board, which she joined 16 years ago! President Overdorf has offered many years of service and support to Radford Public Library and is greatly appreciated.
- The 'Rural Health Partner Mobilization with VA State Office of Rural Health' grant has been extended for one additional year to end in May 2024.
- RPL received several program awards at the Virginia Public Library Director Association meeting. The Radford City Council recognized RPL during National Library Week and also acknowledged the awards received for outstanding programming in adult, teen, youth, and collaborative programming categories.
- The Strategic Plan continues to be updated. RPL Director Sensabaugh shared measurements, accomplishments and future goals that will be listed in the FY2024 City Budget Book. The Board reviewed this document. Some comments about the data included checking the language of overdue letter to ensure that the 'fine free' status is listed, per Lamplighter President Overdorf. Board member Jones suggested particular marketing for circulating Chromebooks to encourage the return of these expensive items.

**III. Staffing**

- Staff availability continues to fluctuate according to part time staff school schedules. Job ads will be posted soon for PT positions. RPL hiring staff is seeking candidates with substantial scheduling availability.
- A patron was issued a no-trespassing notice with support of RCPD.

**IV. Programming**

- Planning for Summer Reading Program 2023 is complete. The theme is “All Together Now” and programs/performers are booked and scheduled in the Summer Reading calendar. Performers include a band called Big Bang Boom, Expedition Dino Squad, Tie-Dye for kids, Precious Valley Farms Petting Zoo, a Soap Bubble Circus and more!
- Oliver the Saint Francis Facility Dog has successfully re-tested as required after a 6-month probationary period. Oliver participates in some library programs and one-on-one with teens and children as well as meeting patrons of all ages when requested.

**V. Budget**

- The library is on track to complete the RPL budget for local and state funding.

**VI. Miscellaneous**

- RPL will be closed for Memorial Day holiday 5/26 – 5/29.
- RPL will be closed Juneteenth which falls on Monday, 6/19/23.
- Roof work is completed and there has been no leaking thus far!

Board member Goodman motioned to adjourn the meeting and Board member Jones seconded the motion.

The next Board meeting will be in August on one of these dates: Monday, 8/7, 8/21 or 8/28. Member Jones will not be able to attend on 8/7 if this date is selected.