

# Executive Summary

## AP-05 Executive Summary - 91.200(c), 91.220(b)

### 1. Introduction

The 2019 Action Plan provides a specific roadmap of activities to meet strategic goals with a basis for assessing the City's performance. Once in place, the Plan provides guidance for the City's community development investment decisions that is consistent with public concerns and needs. This Action Plan outlines the activity for the third year of the 5-year Consolidated Plan.

For the 2019 Program Year, the City of Radford estimates it will receive \$165,000 from the Department of Housing and Urban Development. In the event that the actual amount received from HUD is higher or lower than anticipated, the City will adjust the funding amounts and will ensure that we remain in compliance with the regulatory requirements for funding allocations to certain activities.

### 2. Summarize the objectives and outcomes identified in the Plan

This could be a restatement of items or a table listed elsewhere in the plan or a reference to another location. It may also contain any essential items from the housing and homeless needs assessment, the housing market analysis or the strategic plan.

The overall goal is to develop a viable community by providing decent housing, expanded economic opportunities and a suitable living environment, primarily for low- and moderate-income persons. HUD administers these programs on a national basis and awards grants to entitlement communities each year on a formula basis. The City of Radford in turn awards grants to local nonprofits as well as providing direct services to residents through CDBG-funded programs.

This Action Plan covers the period of July 1, 2019 to June 30, 2020;

Objectives:

- Continued improvement of the City's public infrastructure, beautification enhancements, continued support to local agencies who help low-to-moderate residents and strengthening the neighborhoods to enhance the quality of life for the citizens of Radford.

Outcomes:

- Remove a blighted business and redevelop it into open space and parking within the central business district.
- Beautification enhancements to assist in increasing the tree canopy throughout the City
- Support to our local agencies that provide services to LMI children with an afterschool program and a back to school program. Support to agencies that assist families who are close to becoming homeless.
- 

### **3. Evaluation of past performance**

This is an evaluation of past performance that helped lead the grantee to choose its goals or projects.

The City of Radford achieved several goals that was set forth in the 2017 Consolidated Plan and 2018 Action Plan. One of the major accomplishments was submitting the final defeasance payment of \$116,306.35 towards the debt service on the Section 108 loan.

The City also was able to support a number local agencies that provide services to LMI children with an afterschool program and a back to school program. Funding also assisted with families who are close to becoming homeless throught the Homeless Intervention Program.

The City funded a slum/blight project that has taken longer to complete than anticipated. We will continue to select projects that we believe can be completed within a reasonable time.

### **4. Summary of Citizen Participation Process and consultation process**

Summary from citizen participation section of plan.

Prior to the development of the Action Plan, public input sessions were held on March 13th and 14th to give the citizens an opportunity to offer input on the activities for the 2019 Action Plan. There no attendees. The City also invited citizens to review and comment on the Action Plan over a 30 day

comment period. Notification was printed in the local daily newspaper on April 3, 2019 and the Action Plan was posted to the City's website.

## **5. Summary of public comments**

This could be a brief narrative summary or reference an attached document from the Citizen Participation section of the Con Plan.

There were no public in attendance at either of the meetings.

## **6. Summary of comments or views not accepted and the reasons for not accepting them**

N/A

## **7. Summary**

The Action Plan has been developed using an estimate of the amount of 2019 CDBG allocation that the City plans to receive from HUD. Funding amount revisions will be made to the activities in the Action Plan should the exact amount of funding awarded by HUD differ from the estimate. The activities with the highest funding amounts are the highest priority activities.

**PR-05 Lead & Responsible Agencies - 91.200(b)**

**1. Agency/entity responsible for preparing/administering the Consolidated Plan**

The following are the agencies/entities responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Agency Role	Name	Department/Agency
CDBG Administrator		City of Radford

**Table 1 – Responsible Agencies**

**Narrative**

**Consolidated Plan Public Contact Information**

## **AP-10 Consultation - 91.100, 91.200(b), 91.215(l)**

### **1. Introduction**

The City of Radford engaged community agencies, groups, organizations, and citizens as well as participating with regional planning efforts of NRV Livability Initiative and the NRV Housing Partnership to assist with identifying housing needs within the City of Radford and across the region.

**Provide a concise summary of the jurisdiction's activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(l)).**

City Staff is participating in a regional housing study that will compile citizen input and housing market data to provide a detailed understanding of the regional and local housing market within the New River Valley. It will serve as a foundation for planning of future employment, housing and infrastructure development activities, providing us with data and strategies that will help to guide investment in housing and rehabilitation projects.

We continue to actively participate in the Livability Initiative, as it is a planning tool that provides opportunities for the residents within the New River Valley to develop a vision for the future and develop strategies that businesses, community organizations, local governments, and individuals can use to make this future vision a reality.

City Staff takes part in the ongoing update of the Housing Service Guide and Affordable Housing list that NRV HOME Consortium led as a regional effort to create a resource to assist those seeking information about affordable housing. The guide provides a list of different housing services throughout the New River Valley.

**Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.**

The New River Valley Housing Partnership is the entity responsible for the local Continuum of Care. The CoC meets on a monthly basis for the purpose to assist in the coordination, development, and evaluation of services and housing for homeless and at-risk of homeless persons with housing needs through planning, education and advocacy.

**Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS**

City of Radford staff participates in the NRV Housing Partnership monthly meetings which plan and manage homeless assistance resources to aid in ending homelessness in the New River Valley.

**2. Agencies, groups, organizations and others who participated in the process and consultations**

**Table 2 – Agencies, groups, organizations who participated**

1	<b>Agency/Group/Organization</b>	Women's Resource Center
	<b>Agency/Group/Organization Type</b>	Housing Services-Children Services-Victims of Domestic Violence Services-homeless Services - Victims
	<b>What section of the Plan was addressed by Consultation?</b>	Homeless Needs - Families with children
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	City Staff is a member of the Board of Directors that meets on a monthly bases where we discuss activities that address homelessness.
2	<b>Agency/Group/Organization</b>	NEW RIVER COMMUNITY ACTION
	<b>Agency/Group/Organization Type</b>	Housing Services-Children Services-homeless
	<b>What section of the Plan was addressed by Consultation?</b>	Homelessness Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	City of Radford assists NRCA's Homeless Intervention Program utilizing CDBG funds and meet with them on an annual basis to discuss their goals in preventing homelessness within the City.

**Identify any Agency Types not consulted and provide rationale for not consulting**

City of Radford made every effort to reach out to all agencies throughout our community for input.

**Other local/regional/state/federal planning efforts considered when preparing the Plan**

<b>Name of Plan</b>	<b>Lead Organization</b>	<b>How do the goals of your Strategic Plan overlap with the goals of each plan?</b>
Continuum of Care	New River Housing Partners	Ensure that all regional housing providers are working in collaboration with one another to address homelessness.

**Table 3 - Other local / regional / federal planning efforts**

**Narrative**

## AP-12 Participation - 91.401, 91.105, 91.200(c)

### 1. Summary of citizen participation process/Efforts made to broaden citizen participation Summarize citizen participation process and how it impacted goal-setting

Prior to the development of the Action Plan, public input sessions were held on March 13th and 14th to give the citizens an opportunity to offer input on how to utilize funding for the upcoming program year.

The City of Radford engaged community agencies, groups, organizations, and citizens in the plan development process. Agencies and organizations are asked to review the City's goals outlined in the Action Plan and recommend programs that support those goals. Copies of the Action Plan were made available on the City's website, along with a copy City Manager's Office for public input. Citizens are asked to review the proposed plan and activities and submit their comments. The City of Radford makes every attempt to encourage the participation of all citizens.

### Citizen Participation Outreach

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (if applicable)
1	Public Meeting	Non-targeted/broad community	2 public input meeting were scheduled. No citizens were in attendance.			
2	Newspaper Ad	Non-targeted/broad community				

<b>Sort Order</b>	<b>Mode of Outreach</b>	<b>Target of Outreach</b>	<b>Summary of response/attendance</b>	<b>Summary of comments received</b>	<b>Summary of comments not accepted and reasons</b>	<b>URL (If applicable)</b>
3	Public Comments in City Council	Non-targeted/broad community	To be determined			
4	Internet Outreach	Non-targeted/broad community				

**Table 4 – Citizen Participation Outreach**

## Expected Resources

### AP-15 Expected Resources - 91.420(b), 91.220(c)(1,2)

#### Introduction

The CDBG allocation expected for Program Year 2019 is \$165,000. With the limited amount of available funding, the City targets specific activities that will have the most impact on many of the needs in the City of Radford, similarly to how it has been allocated in past program years.

#### Anticipated Resources

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	165,000	0	33,000	198,000	320,000	The amount is based on estimated Program 2019 funding allocations. We anticipate rolling about \$33,000 from prior year allocation.

Table 1 - Expected Resources – Priority Table

**Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied**

The City does not expect to use State-funding sources to address the activities in this Consolidated Plan.

The City will provide all necessary oversight and project management staffing for the implementation of these programs. Because of the limited funds available for administration and planning, it is expected that a significant portion of these staffing hours will be absorbed by the City's general operations budget.

**If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan**

N/A

**Discussion**

The City will continue to identify ways to leverage private funds to address the goals outlined in the Consolidated Plan.

## Annual Goals and Objectives

### AP-20 Annual Goals and Objectives - 91.420, 91.220(c)(3)&(e)

#### Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Prevent and End Homelessness	2017	2021	Homeless	Citywide	Prevention of Homelessness	CDBG: \$11,500	Homelessness Prevention: 35 Persons Assisted
2	Planning and Administration	2017	2021	Planning and Administration	Citywide		CDBG: \$33,000	Other: 1 Other
3	Neighborhood Revitalization	2017	2021	Non-Housing Community Development	Citywide		CDBG: \$15,000	Buildings Demolished: 2 Buildings
4	Neighborhood Beautification	2017	2021	Non-Housing Community Development	Citywide		CDBG: \$20,000	Other: 1 Other
5	Emergency Home Repair	2017	2021	Emergency Home Repair	Citywide		CDBG: \$20,000	Homeowner Housing Rehabilitated: 4 Household Housing Unit
6	Central Business District Enhancement	2017	2018	Non-Housing Community Development	Citywide		CDBG: \$86,000	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 18041 Persons Assisted
7	Support Non-Homelessness Needs	2017	2021	Youth Services		Youth Services		Public service activities other than Low/Moderate Income Housing Benefit: 250 Persons Assisted

Table 2 – Goals Summary

#### Goal Descriptions

1	<b>Goal Name</b>	Prevent and End Homelessness
	<b>Goal Description</b>	The city will utilize its funds to help with the prevention of homelessness by supporting the Women's Resource Center and New River Community Action
2	<b>Goal Name</b>	Planning and Administration
	<b>Goal Description</b>	City will utilize funds to assist with the oversight of the CDBG program and to contract out onl planning grant for our main street corridor.
3	<b>Goal Name</b>	Neighborhood Revitalization
	<b>Goal Description</b>	The City intends to utilize funds to help with the elimination of slum and blight.
4	<b>Goal Name</b>	Neighborhood Beautification
	<b>Goal Description</b>	The primary goal is to increase the tree canopy within the City of Radford.
5	<b>Goal Name</b>	Emergency Home Repair
	<b>Goal Description</b>	The City will utilize funding to assist qualified homeowners with emergency repair or ada accessibility to their homes
6	<b>Goal Name</b>	Central Business District Enhancement
	<b>Goal Description</b>	The focus this program year is to enhance the central business district by investing in the old Quality Lube.
7	<b>Goal Name</b>	Support Non-Homelessness Needs
	<b>Goal Description</b>	Public service activities other than Low/Moderate Income Housing Benefit, to include Beans and Rice, Radford Clothing Bank and Bobcat Backpack program.



## AP-35 Projects - 91.420, 91.220(d)

### Introduction

This section lists the projects that the City of Radford will carry out during Program Year 2019. This program year we will focus on Public facility within the Central Business District. The City will also reserve 20% of it's allocation for the administration of CDBG program.. We will also continue supporting subrecipients as we have in previous years, by setting aside the maximum of 15% of our annual allocation.

#	Project Name
1	Beautification
2	Planning & Administration
3	Subrecipients
4	Slum and Blight
5	Emergency Housing Repair
6	Public Facility - Triangle

**Table 3 – Project Information**

### **Describe the reasons for allocation priorities and any obstacles to addressing underserved needs**

Significant investment has occurred within Central Business District from both the public/ private sector, and allocating funding towards the old Quality Lube will aesthetically enhance the district by removing a blighted building and create open space for citizens to gather, as well as provide additional public parking. The biggest obstacle is the lack of available funding to address all the needs.

**AP-38 Project Summary**  
**Project Summary Information**

1	<b>Project Name</b>	Beautification
	<b>Target Area</b>	
	<b>Goals Supported</b>	Neighborhood Beautification
	<b>Needs Addressed</b>	
	<b>Funding</b>	:
	<b>Description</b>	City will utilize funding to continue with its signature tree plantings to enhance the business districts
	<b>Target Date</b>	
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	
	<b>Location Description</b>	
	<b>Planned Activities</b>	The focus is to continue with the City's signature tree plantings to enhance the business districts
2	<b>Project Name</b>	Planning & Administration
	<b>Target Area</b>	
	<b>Goals Supported</b>	
	<b>Needs Addressed</b>	
	<b>Funding</b>	:
	<b>Description</b>	Funding will be used to administer the grant and contract out services to assist with planning the main street corridor.
	<b>Target Date</b>	
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	
	<b>Location Description</b>	
	<b>Planned Activities</b>	
3	<b>Project Name</b>	Subrecipients
	<b>Target Area</b>	
	<b>Goals Supported</b>	

	<b>Needs Addressed</b>	
	<b>Funding</b>	:
	<b>Description</b>	Funds will be used for a number of sub recipients to assist with youth programs, HIP program and Domestic Violence Programs
	<b>Target Date</b>	
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	
	<b>Location Description</b>	
	<b>Planned Activities</b>	The following subrecipients will be supported in Program Year 2019: New River Community Actions - Homeless intervention Program Women's Resource Center Bobcat Backpack Program Radford Clothing Bank - August Kids program Beans and Rice
4	<b>Project Name</b>	Slum and Blight
	<b>Target Area</b>	
	<b>Goals Supported</b>	Neighborhood Revitalization
	<b>Needs Addressed</b>	
	<b>Funding</b>	:
	<b>Description</b>	Clty will utilize funding to help with the demolition of 2 buildings.
	<b>Target Date</b>	
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	
	<b>Location Description</b>	
	<b>Planned Activities</b>	demolish 2 buildings that have been identified as comdenmed.
5	<b>Project Name</b>	Emergency Housing Repair
	<b>Target Area</b>	
	<b>Goals Supported</b>	Emergency Home Repair

	<b>Needs Addressed</b>	Maintain existing affordable housing
	<b>Funding</b>	:
	<b>Description</b>	Funding will be used to assist those homeowners who are in need of emergency home repair or ADA accessibility.
	<b>Target Date</b>	
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	
	<b>Location Description</b>	
	<b>Planned Activities</b>	
6	<b>Project Name</b>	Public Facility - Triangle
	<b>Target Area</b>	
	<b>Goals Supported</b>	Central Business District Enhancement
	<b>Needs Addressed</b>	
	<b>Funding</b>	:
	<b>Description</b>	Funding will be utilized to enhance the old Quality Lube to a public open space that will provide additional parking surrounding the open space. Funding will include infrastructure improvements to the open space and parking/ sidewalks, lighting and beautification
	<b>Target Date</b>	
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	
	<b>Location Description</b>	
	<b>Planned Activities</b>	After Quality Lube is demolished, fundng will support restoring the property to open public space, to include lighting, benches, beautification enhancements, as well as onstreet parking..

## **AP-50 Geographic Distribution - 91.420, 91.220(f)**

### **Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed**

The City of Radford is located in the New River Valley of Southwestern Virginia, with City limits consisting of 9.63 square miles. The Weldon Cooper Center for Public Service estimate the population for the City's to be at 18,041, this is a 10 % increase from the 2010 Census. The City of Radford's overall LMI is over 54% which qualifies for the distribution of CDBG funds to be citywide. The city does intend targeted the central business district to eliminate blighted properties and enhance the aesthetics of the district.

### **Geographic Distribution**

<b>Target Area</b>	<b>Percentage of Funds</b>
Citywide	100

**Table 4 - Geographic Distribution**

### **Rationale for the priorities for allocating investments geographically**

The City has over 54% of its residents earning less than 80% Area Median Income and live throughout the City.

### **Discussion**



## **AP-75 Barriers to affordable housing -91.420, 91.220(j)**

### **Introduction**

City Staff continues to conduct a review of all relevant land use controls, zoning ordinances, building codes, and related fees and charges to identify and address any that may be considered barriers to affordable housing.

### **Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment**

The City Comprehensive Plan supports our efforts to remove barriers to affordable housing by including policies that provide housing opportunities to all residents, including adequate supply of affordable housing for all incomes.

City staff is actively participating on a Regional Housing Study, who's goal is to provide a detailed understanding of local and regional housing issues.

### **Discussion**

## **AP-85 Other Actions - 91.420, 91.220(k)**

### **Introduction**

This section will explain actions planned to address obstacles to meet the needs of underserved within our community.

### **Actions planned to address obstacles to meeting underserved needs**

The City will continue to work with area agencies in attempt to leverage resources that will effectively help meet the goals of the program.

### **Actions planned to foster and maintain affordable housing**

The City will not utilize any CDBG funds this program year to address affordable housing.

### **Actions planned to reduce lead-based paint hazards**

The City does not have the resources or expertise necessary to implement a lead poisoning prevention program. Instead, the City will work with the local health department to provide as effective a program as possible. To this end, the following steps will be taken over the next five years to improve local understanding and efforts to reduce lead-based paint hazards in the City:

1. Engage in analysis and study to determine and track lead hazards in the City.
2. Support efforts by the Health Department to reduce lead hazards in the community.

The Health Department reports a very low incidence of lead poisoning for the City and the entire New River Valley health district. Significant progress continues on a nationwide basis to reduce the incidence of lead paint poisoning.

### **Actions planned to reduce the number of poverty-level families**

City staff will to support area agencies that directly assist with helping to reduce poverty-levels.

### **Actions planned to develop institutional structure**

City staff is committed to continuing their education in administering the CDBG program by participating in available trainings and webinars.

The City continually seeks opportunity to ensure growth and success in the community by working with agencies throughout Radford and the New River Valley. These collaborative efforts put an emphasis on

the needs of the community without duplicating efforts by any one individual entity.

The City will continue its active role in the regional Continuum of Care as a member of the Board and other local agencies that provide resources to low to moderate income persons.

### **Discussion**

The City will continue to look at additional ways to expand existing and find new opportunities that addresses the needs of our low to moderate income residents.

## Program Specific Requirements

### AP-90 Program Specific Requirements - 91.420, 91.220(I)(1,2,4)

#### Introduction

The City of Radford does not participate in Program Income.

#### Community Development Block Grant Program (CDBG)

##### Reference 24 CFR 91.220(I)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	0
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	0
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	0
5. The amount of income from float-funded activities	0
<b>Total Program Income:</b>	<b>0</b>

#### Other CDBG Requirements

1. The amount of urgent need activities	0
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan.	0.00%

## **Discussion**

It is estimated that 100% of the funds will be used to benefit persons of low and moderate income during the 2019 Program Year. Planning and Administration is not included in the low and moderate calculation.

