



CITY OF RADFORD
2018
PROGRAM YEAR 2
ANNUAL ACTION PLAN

City of Radford Council
Dr. Bruce Brown, Mayor
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Mr. Robert Gropman
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Prepared by:
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Special Thanks to:
The Citizens of the City of Radford
Housing and Urban Development, Richmond Field Office

Executive Summary

AP-05 Executive Summary - 91.200(c), 91.220(b)

1. Introduction

The Action Plan provides a specific roadmap of activities to meet strategic goals with a basis for assessing the City's performance. Once in place, the Plan provides guidance for the City's community development investment decisions that is consistent with public concerns and needs. This Action Plan outlines the activities for the second year of the 5-year Consolidated Plan

2. Summarize the objectives and outcomes identified in the Plan

This could be a restatement of items or a table listed elsewhere in the plan or a reference to another location. It may also contain any essential items from the housing and homeless needs assessment, the housing market analysis or the strategic plan.

The overall goal is to develop a viable community by providing decent housing, expanded economic opportunities and a suitable living environment, primarily for low- and moderate-income persons. HUD administers these programs on a national basis and awards grants to entitlement communities each year on a formula basis. The City of Radford in turn awards grants to local nonprofits as well as providing direct services to residents through CDBG-funded programs.

This Action Plan covers the period of July 1, 2018 to June 30, 2019;

Objectives:

- Continued improvement of the City's public infrastructure, beautification enhancements, continued support to local agencies who help low-to-moderate residents and strengthening the neighborhoods to enhance the quality of life for the citizens of Radford.

Outcomes:

- Beautification enhancements to assist in increasing the tree canopy throughout the City
- Section 108 repayment
- Demolition of blighted buildings.

- Support to our local agencies that provide services to LMI children with an afterschool program and a back to school program. Support to agencies that assist families who are close to becoming homeless.

Accomplishments:

- Repayment of Section 108 loan that helped with the development of a mixed use along the City's downtown corridor.
- Helped support the Women's Resource Center's transitional housing.
- Supported New River community Actions Homeless Intervention Program.
- Invested in Beans and Rice After School Program
- Provided funding for the back pack program

3. Evaluation of past performance

This is an evaluation of past performance that helped lead the grantee to choose its goals or projects.

The City of Radford achieved several goals that was set forth in the 2017 Consolidated Plan and 2017/2018 Action Plan. One of the major accomplishments was the payment of \$182,205.85 towards the debt service on the Section 108 loan. This payment greatly reduced the amount owed on the mixed use development within downtown Radford.

The City also was able to support a number local agencies that provide services to LMI children with an afterschool program and a back to school program. Funding also assisted with families who are close to becoming homeless.

4. Summary of Citizen Participation Process and consultation process

Summary from citizen participation section of plan.

Prior to the development of the Action Plan, public input sessions were held on March 21st and 22nd to give the citizens an opportunity to offer input on the activities for the 2018 Action Plan. There was one attendees, who suggested that we continue with the emergency housing repair program. The City also invited citizens to review and comment on the Action Plan over a 30 day comment period. Notification was printed in the local daily newspaper on April 14,2018 and the Action Plan was posted to the City's website.

5. Summary of public comments

This could be a brief narrative summary or reference an attached document from the Citizen Participation section of the Con Plan.

6. Summary of comments or views not accepted and the reasons for not accepting them

7. Summary

PR-05 Lead & Responsible Agencies - 91.200(b)

1. Agency/entity responsible for preparing/administering the Consolidated Plan

The following are the agencies/entities responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Agency Role	Name	Department/Agency
CDBG Administrator		City of Radford

Table 1 – Responsible Agencies

Narrative

Consolidated Plan Public Contact Information

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AP-10 Consultation - 91.100, 91.200(b), 91.215(l)

1. Introduction

The City of Radford engaged community agencies, groups, organizations, and citizens as well as participating with regional planning efforts of NRV Livability Initiative and the NRV Housing Partnership to assist with identifying housing needs across the region.

Provide a concise summary of the jurisdiction's activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(l)).

The Livability Initiative continues to be a regional planning tool that provides opportunities for the New River Valley residents to develop a vision for the future and develop strategies that businesses, community organizations, local governments, and individuals can use to make this future vision a reality. The key housing issues the plan addressed were:

1. Housing need of an aging population
2. The affordability of housing in the region
3. Development patterns that help preserve rural character
4. Current housing stock and what can be done to improve it
5. The relationship between jobs and housing
6. Reducing home energy costs through efficiency measures.

The Livability Initiative is meant to serve as a guide for localities to consider a variety of housing options and not a one-size-fits-all approach.

This past program year, the NRV HOME Consortium led a regional effort to create a Housing Service Guide and Affordable Housing list as a resource to assist those seeking information about affordable housing. The guide provides a list of different housing services. The Guide is available on the City's website.

The City of Radford also participate in the NRV Housing Partnership (COC) monthly meetings.

Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.

The New River Valley Housing Partnership is the entity responsible for the local Continuum of Care. New River Valley Housing Partnership purpose is to assist in the coordination, development, and

evaluation of services and housing for homeless and at-risk of homeless persons with housing needs through planning, education and advocacy.

Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS

City of Radford staff participates in the NRV Housing Partnership monthly meetings which plan and manage homeless assistance resources to aid in ending homelessness in the New River Valley.

2. Agencies, groups, organizations and others who participated in the process and consultations

Table 2 – Agencies, groups, organizations who participated

1	Agency/Group/Organization	Women's Resource Center
	Agency/Group/Organization Type	Housing Services-Children Services-Victims of Domestic Violence Services-homeless Services - Victims
	What section of the Plan was addressed by Consultation?	Homeless Needs - Families with children
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	City Staff is a member of the Board of Directors that meets on a monthly bases where we discuss activities that address homelessness.
2	Agency/Group/Organization	NEW RIVER COMMUNITY ACTION
	Agency/Group/Organization Type	Housing Services-Children Services-homeless
	What section of the Plan was addressed by Consultation?	Homelessness Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	City of Radford assists NRCA's Homeless Intervention Program utilizing CDBG funds and meet with them on an annual basis to discuss their goals in preventing homelessness within the City.

Identify any Agency Types not consulted and provide rationale for not consulting

City of Radford made every effort to reach out to all agencies throughout our community for input.

Other local/regional/state/federal planning efforts considered when preparing the Plan

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care	New River Housing Partners	Ensure that all regional housing providers are working in collaboration with one another to address homelessness.

Table 3 - Other local / regional / federal planning efforts

Narrative

AP-12 Participation - 91.401, 91.105, 91.200(c)

**1. Summary of citizen participation process/Efforts made to broaden citizen participation
Summarize citizen participation process and how it impacted goal-setting**

Prior to the development of the Action Plan, public input sessions were held on March 21st and 22nd to give the citizens an opportunity to offer input on how to utilize funding for the upcoming program year.

The City of Radford engaged community agencies, groups, organizations, and citizens in the plan development process. Agencies and organizations are asked to review the City’s goals outlined in the Action Plan and recommend programs that support those goals. Copies of the Action Plan were made available on the City’s website, along with a copy City Manager’s Office for public input. Citizens are asked to review the proposed plan and activities and submit their comments. The City of Radford makes every attempt to encourage the participation of all citizens.

Citizen Participation Outreach

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
1	Public Meeting	Non-targeted/broad community	One member of the community participated in one of the meetings	He requested that we continue with the Emergency Housing Program		
2	Public Hearing	Non-targeted/broad community	NA	NA	MA	
3	Newspaper Ad	Non-targeted/broad community				

Table 4 – Citizen Participation Outreach

Expected Resources

AP-15 Expected Resources - 91.420(b), 91.220(c)(1,2)

Introduction

The CDBG allocation expected for Program Year 2018 is \$152,192. With the limited amount of available funding, the City targets specific activities that will have the most impact on many of the needs in the City of Radford, similarly to how it has been allocated in past program years.

Anticipated Resources

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	152,192	0	49,000	201,192	455,808	Amount is based on estimated Program 2018 funding. Anticipating rolling about 49,000 from previous years allocations.

Table 5 - Expected Resources – Priority Table

Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied

The City does not expect to use State-funding sources to address the activities in this Consolidated Plan.

The City will provide all necessary oversight and project management staffing for the implementation of these programs. Because of the limited funds available for administration and planning, it is expected that a significant portion of these staffing hours will be absorbed by the City's general operations budget.

If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan

N/A

Discussion

The City will continue to identify ways to leverage private funds to address the goals outlined in the Consolidated Plan.

Annual Goals and Objectives

AP-20 Annual Goals and Objectives - 91.420, 91.220(c)(3)&(e)

Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Section 108 Loan Repayment	2017	2021	Affordable Housing Non-Housing Community Development	Citywide	Section 108 loan repayment	CDBG: \$124,000	Rental units rehabilitated: 6 Household Housing Unit
2	Prevent and End Homelessness	2017	2021	Homeless	Citywide	Prevention of Homelessness	CDBG: \$11,500	Homelessness Prevention: 30 Persons Assisted
4	Support Non-Homelessness Needs	2017	2021	Youth Services	Citywide	Youth Services	CDBG: \$10,650	Public service activities other than Low/Moderate Income Housing Benefit: 130 Persons Assisted
7	Planning and Administration	2017	2021	Planning and Administration	Citywide		CDBG: \$25,000	Other: 1 Other
8	Neighborhood Beautification	2017	2021	Non-Housing Community Development			CDBG: \$15,000	Other: 1 Other
9	Neighborhood Revitalization	2017	2021	Non-Housing Community Development	Citywide		CDBG: \$15,000	Buildings Demolished: 2 Buildings

Table 6 – Goals Summary

Goal Descriptions

1	Goal Name	Section 108 Loan Repayment
	Goal Description	The City received a Section 108 Loan for economic development along the downtown Historic District. Funds will be used to repay the debt service against the Section 108 loan. This year will be the final payment towards the loan.
2	Goal Name	Prevent and End Homelessness
	Goal Description	The city will utilize its funds to help with the prevention of homelessness
4	Goal Name	Support Non-Homelessness Needs
	Goal Description	City will utilize funds to support a number of youth services. This includes afterschool program, preparation for school and weekend backpack program.
7	Goal Name	Planning and Administration
	Goal Description	City will utilize funds to assist with the oversight of the CDBG program and to contract out for update of the Zoning Ordinance.
8	Goal Name	Neighborhood Beautification
	Goal Description	The primary goal is to increase the tree canopy within the City of Radford.
9	Goal Name	Neighborhood Revitalization
	Goal Description	The City intends to utilize funds to help with the elimination of slum and blight.

AP-35 Projects - 91.420, 91.220(d)

Introduction

This section lists the projects that the City of Radford will carry out during Program Year 2018. This program year will be similar to Program Year 2017 with the focus on paying off the debt service for the Section 108 loan. The City will also reserve 20% of it's allocation for the administration of CDBG program and update of the Zoning Ordinance. We will also continue supporting subrecipients as we have in previous years, by setting aside the maximum of 15% of our annual allocation.

#	Project Name
1	Planning and Administration
3	Section 108 repayment
4	Subrecipients
5	Beautification
6	Slum and Blight

Table 7 – Project Information

Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

AP-38 Project Summary
Project Summary Information

1	Project Name	Planning and Administration
	Target Area	Citywide
	Goals Supported	Planning and Administration
	Needs Addressed	Section 108 loan repayment Prevention of Homelessness Youth Services Domestic Violence
	Funding	CDBG: \$25,000
	Description	Funding will be used to administer the grant and contract out services to assist with updating the Zoning Ordinance.
	Target Date	
	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	
	Planned Activities	Planned to
2	Project Name	Section 108 repayment
	Target Area	Citywide
	Goals Supported	Section 108 Loan Repayment
	Needs Addressed	Maintain existing affordable housing
	Funding	:
	Description	Priority has been set to expedite the repayment of the Section 108 loan.
	Target Date	
	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	
	Planned Activities	
3	Project Name	Subrecipients
	Target Area	Citywide
	Goals Supported	Support Non-Homelessness Needs

	Needs Addressed	Youth Services Domestic Violence
	Funding	CDBG: \$22,150
	Description	Funds will be used for a number of sub recipients to assist with youth programs, HIP programs and Domestic Violence programs
	Target Date	
	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	
	Planned Activities	
4	Project Name	Beautification
	Target Area	
	Goals Supported	Neighborhood Beautification
	Needs Addressed	
	Funding	:
	Description	City will utilize funding to continue with its signature tree plantings to enhance the business districts
	Target Date	
	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	
	Planned Activities	
5	Project Name	Slum and Blight
	Target Area	
	Goals Supported	Neighborhood Revitalization
	Needs Addressed	
	Funding	:
	Description	City will utilize funding to help with the demolition of 2 buildings.

	Target Date	
	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	
	Planned Activities	

AP-50 Geographic Distribution - 91.420, 91.220(f)

Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed

The City of Radford is located in the New River Valley of Southwestern Virginia, with City limits consisting of 9.63 square miles. The Weldon Cooper Center for Public Service estimate the population for the City's to be at 17,208, this is a 4.9 % increase from the 2010 Census. The City of Radford's overall LMI is over 54% which qualifies for the distribution of CDBG funds to be citywide. The city does intend targeted the central business district to eliminate blighted properties and enhance the aesthetics of the district.

Geographic Distribution

Target Area	Percentage of Funds
Citywide	100

Table 8 - Geographic Distribution

Rationale for the priorities for allocating investments geographically

The City has over 54% of its residents earning less than 80% Area Median Income and live throughout the City.

Discussion

AP-75 Barriers to affordable housing -91.420, 91.220(j)

Introduction

City Staff continues to conduct a review of all relevant land use controls, zoning ordinances, building codes, and related fees and charges to identify and address any that may be considered barriers to affordable housing and continue to support the emergency home repair program.

Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment

The City of Radford intends on using part of its allocation for Administration to assist with updating the Zoning Ordinance to ensure that we are not creating barriers to affordable housing.

Discussion

AP-85 Other Actions - 91.420, 91.220(k)

Introduction

Actions planned to address obstacles to meeting underserved needs

The City will continue to work with area agencies in attempt to leverage resources that will effectively help meet the goals of the program.

Actions planned to foster and maintain affordable housing

The City will not utilize funds this program year to address affordable housing.

Actions planned to reduce lead-based paint hazards

The City does not have the resources or expertise necessary to implement a lead poisoning prevention program. Instead, the City will work with the local health department to provide as effective a program as possible. To this end, the following steps will be taken over the next five years to improve local understanding and efforts to reduce lead-based paint hazards in the City:

1. Engage in analysis and study to determine and track lead hazards in the City.
2. Support efforts by the Health Department to reduce lead hazards in the community.

The Health Department reports a very low incidence of lead poisoning for the City and the entire New River Valley health district. Significant progress continues on a nationwide basis to reduce the incidence of lead paint poisoning.

Actions planned to reduce the number of poverty-level families

During the 2018 Program Year, the City will support area agencies that directly assist with helping to reduce poverty-levels.

Actions planned to develop institutional structure

City staff is committed to continuing their education in administering the CDBG program by participating

in available trainings and webinars.

The City continually seeks opportunity to ensure growth and success in the community by working with agencies throughout Radford and the New River Valley. These collaborative efforts put an emphasis on the needs of the community without duplicating efforts by any one individual entity.

Actions planned to enhance coordination between public and private housing and social service agencies

The City will continue its active role in the regional Continuum of Care as a member of the Board and other local agencies that provide resources to low to moderate income persons.

Discussion

The City will continue to look at additional ways to expand existing and find new opportunities that addresses the needs of our low to moderate income residents.

Program Specific Requirements

AP-90 Program Specific Requirements - 91.420, 91.220(I)(1,2,4)

Introduction

The City does not participate in Program Income.

Community Development Block Grant Program (CDBG)

Reference 24 CFR 91.220(I)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	0
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	0
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	0
5. The amount of income from float-funded activities	0
Total Program Income:	0

Other CDBG Requirements

1. The amount of urgent need activities	0
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan.	100.00%

Discussion

It is estimated that 100% of the funds will be used to benefit persons of low and moderate income during the 2017-2018 Program Year. Planning and Administration is not included in the low and moderate calculation.

