

The New River City
January 8, 2018 **Radford, Virginia**
10 Robertson St.
Regular Meeting Number 8 of Radford City Council, F.Y. 2017-2018

The work session meeting of the Radford City Council was convened at 6:00 p.m. in Council Chambers, 10 Robertson Street, Radford, VA. The Mayor of the City, Dr. Bruce Brown, was present and presiding. Other members of City Council present were Mr. Robert Gropman, Dr. Richard Harshberger, Mr. Daniel Keith Marshall, and Mr. David Michael Turk.

F.Y. Audit was presented by _____

Others present were as follows:

Mr. David Ridpath, City Manager
Ms. Melissa Skelton, Deputy City Clerk
Mrs. Patricia Cox, Finance Director
Mr. Donald Goodman, Police Chief
Mr. Basil Edwards, Economic Developer

The regular meeting of the Radford City Council was convened at 7:00 p.m. in Council Chambers, 10 Robertson Street, Radford, VA. The Mayor of the City, Dr. Bruce Brown was present and presiding. Other members of City Council present were Mr. Robert Gropman, Dr. Richard Harshberger, Mr. Daniel Keith Marshall, and Mr. Michael Turk.

Others present were as follows:

Mr. David Ridpath, City Manager
Mr. Don Goodman, Chief of Police
Ms. Melissa Skelton, Deputy City Clerk Community Development Director

Following the Pledge of Allegiance, led by local Veterans, **Jim Henagar** led the invocation.

MINUTES APPROVALS: On a motion by _____ and seconded by _____ that the minutes for the December 11, 2017 Regular Meeting are approved as amended.

VOTE:

AYES: Mr. Gropman, Dr. Harshberger, Mr. Marshall, Mr. Turk, Mayor Brown
NAYES: None-0

PUBLIC HEARINGS:

SUBJECT: Ordinance # 1696- Cigarette Tax Ordinance

SUMMARY: The State of Virginia changed the process for handling refunds associated with unused or damaged cigarette tax stamps by allowing a purchaser/business to receive a full refund. The local Cigarette Tax Ordinance needs to be amended to reflect the new state requirements associated with the refunds. A public hearing is required to amend the ordinance.

Mayor Brown opened the Public Hearing at 7:____.

No Comments

Mayor Brown closed the Public hearing at 7:____.

SUBJECT: Ordinance # 1699- Zoning Ordinance Amendment

SUMMARY: The Planning Commission requested that section 120.1 of the Zoning Ordinance be amended to permit “Recreational Vehicle Parks” within the Conservation District with an approved special use permit. The amendment would complement outdoor development planning and tourism efforts.

Mayor Brown opened the Public Hearing at 7:____.

No Comments

Mayor Brown closed the Public hearing at 7:____.

CITIZEN COMMENTS:

None

NEW BUSINESS:

SUBJECT: Ordinance #1696 – Cigarette Tax Ordinance

SUMMARY: The State of Virginia changed the process for handling refunds associated with unused or damaged cigarette tax stamps by allowing a purchaser/business to receive a full refund. The local Cigarette Tax Ordinance needs to be amended to reflect the new state requirements associated with the refunds. A public hearing was held early in the meeting.

ACTION: _____ moved to approve Ordinance # 1696 on its first reading, _____ seconded the motion.

VOTE:

AYES: Mr. Gropman, Dr. Harshberger, Mr. Marshall, Mr. Turk, Mayor Brown

NAYES: None-0

SUBJECT: Virginia Department of Health Agreement

SUMMARY: The City of Radford provides a local Appropriation to the Virginia Department of Health as required by the Code of Virginia to perform public health services. The local portion is provided in the development of the annual budget and is \$99,762 for the F.Y. 2018 Budget. The funds are used to support the local Radford Office with equipment, supplies and the provisions of medical services.

ACTION: _____ moved to approve the agreement, _____ seconded the motion.

VOTE:

AYES: Mr. Gropman, Dr. Harshberger, Mr. Marshall, Mr. Turk, Mayor Brown

NAYES: None-0

SUBJECT: Radford Transit Automated Passenger Count System:

SUMMARY: The City of Radford received funding from FTA (\$259,200) and the Department of Rail and Public Transportation (\$51,840) to acquire and “Automated Passenger Counting System” for Radford Transit buses. The equipment, hardware and related software record passenger boarding and exiting data at stop locations, improving ridership reporting and helping to establish use patterns. The information will assist in developing route data, frequency and scheduling.

The City received six proposals from vendors on the service request. The vendor that met all specifications and price was Passio Technologies. The cost of the system is \$206,757 for equipment and \$29,808 for the annual operation cost for software and licensing.

ACTION: _____ moved to award the contract to _____ in the amount of \$206,757, _____ seconded the motion.

VOTE:

AYES: Mr. Gropman, Dr. Harshberger, Mr. Marshall, Mr. Turk, Mayor Brown

NAYES: None-0

CITY MANAGERS COMMENTS:

CITY COUNCIL COMMENTS:

_____ made a motion to adjourn the meeting at _____ seconded by _____.

VOTE:

AYES: Mr. Gropman, Dr. Harshberger, Mr. Marshall, Mr. Turk, Mayor Brown

NAYES: None-0

_____ made a motion, seconded by _____ to convene a closed meeting for the purpose of Discussion, consideration, or interviews of prospective candidates for employment; assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of specific public officers, appointees, or employees of any public body; and evaluation of performance of departments, “to review contracts associated with the City Manager and City Attorney,” under Virginia Code Section 2.2-3711 (A) (1).

VOTE:

AYES: Mr. Gropman, Dr. Harshberger, Mr. Marshall, Mr. Turk, Mayor Brown

NAYES: None-0

No action was taken in the closed meeting.

_____ made a motion to adjourn the closed meeting, _____ seconded the motion.

VOTE:

AYES: Mr. Gropman, Dr. Harshberger, Mr. Marshall, Mr. Turk, Mayor Brown

NAYES: None-0

_____ made a motion to re-convene the regular meeting, _____ seconded the motion.

VOTE:

AYES: Mr. Gropman, Dr. Harshberger, Mr. Marshall, Mr. Turk, Mayor Brown

NAYES: None-0

CERTIFICATION OF THE CLOSED MEETING:

_____ made a motion that Council did not discuss anything in the closed meeting other than the two items for which it was convened, _____ seconded the motion.

VOTE:

AYES: Mr. Gropman, Dr. Harshberger, Mr. Marshall, Mr. Turk, Mayor Brown

NAYES: None-0

_____ made a motion to adjourn the meeting at _____ p.m., seconded by _____.

VOTE:

AYES: Mr. Gropman, Dr. Harshberger, Mr. Marshall, Mr. Turk, Mayor Brown

NAYES: None-0

ATTEST: _____

Melissa A. Skelton, Deputy Clerk of Council