

Library Board Meeting Minutes

Monday, August 8, 2016 at 5:00 p.m.

In attendance: Emma Brockway, Aaron Jarrells (Library staff), Annyce Levy, Sonya Nicely, Betty Overdorf (Lamplighters rep), John Phillips, Wilson Rankin, Barbara Tait (ex-officio), Bruce Van Arsdale

Meeting called to order at 5:00 p.m.

Minutes approved from May 2016 meeting.

Emma Brockway was introduced as the new Teen Rep.

Barbara requested contact info for all Board members and Lamplighters.

Library staff dress code was discussed. This is the working draft:

"As an employee of the Radford Public Library, you are expected to dress in a way that reflects positively on the Library and the City of Radford. Examples of appropriate attire include long shorts, pants or slacks, dresses or skirts (as long as they make sense for the job at hand and are not excessively short), and blouses or button-up shirts. Examples of inappropriate attire include clothing that exposes underwear, low-cut necklines, and clothing with holes. The Library Director will have the final say in whether attire is appropriate. If attire is deemed inappropriate, the employee will be sent home to change."

Board voted – draft approved.

Security Cameras discussed.

Policies shared re: staff access to footage and what will happen with footage.

Concern was expressed about the fact that footage would not be continually monitored. Library staff cannot monitor footage, but will be proactive about walking through and knowing what is going on in the library.

It was suggested that Library staff get suggestions from police about where to put cameras.

Should be installed by this week or next.

Update on letter to commonwealth attorney re: firearms at the library... Bruce requests that Wilson re-send the email to him.

Refresher – we'd like to request that the commonwealth attorney look at whether the Library fall under the same no-gun policy as public schools due to the high number of children who come through here.

Sonya mentioned that we might be covered under the proximity policy because we are so close to the school.

Dead tree at the library

The library board asks that the City remove the dead tree next to the Main Street entrance of the Library. This tree is completely dead, 30 feet tall, hangs over our entranceway and is within 20 feet of our front door, so the reasons this tree needs to be removed ASAP are obvious. This issue was addressed in our May meeting, but calls and emails have been made to City officials for the past 3 months by both individual Board members and the Library Director have resulted in no action. The Library Board asks that the City please remove this extremely unsightly and dangerous tree.

Bruce will ask David Ridpath about this; then we will take it to City Council as needed.

Selling USB/Earbuds at the Library through Lamplighters was discussed.

Will be sold after all-staff meeting on August 19.

2gb USBs – we got for \$2.25 each, will sell for \$3 each.

Earbuds we got for \$.69 each, will sell for \$1 each.

Meeting adjourned at 6:07 p.m.