

**Minutes**  
**City of Radford**  
**Economic Development Authority**  
**Regular Meeting June 20, 2019 | 12p**  
**City Administrative Building | Council Chambers**

**Members Present:** Mr. Steve Harvey, Dr. Bruce Chase, Mr. Abram Williams, Mr. Richie Davis, Mr. Jeff Cumberland

**Staff & Visitors:** Mr. Basil Edwards, Ms. Melissa Skelton

Mr. Harvey called the meeting to order at 12:05p. A quorum was established.

**1) Approval of the Minutes of May 16 2019.**

- i) **Motion:** Mr. Davis moved that the EDA approve the minutes from May 16, 2019. Mr. Williams seconded the motion. Dr. Chase & Mr. Cumberland abstained.
- ii) **Action:** The motion carried.

**2) Review of May 2019 Financials**

- Dr. Chase reviewed the financials reporting no significant changes from the previous month.

• **New Business**

• **Old Business**

• **Project & Other Updates**

- **Triangle Service Station Acquisition** – Mr. Edwards reported that he is still awaiting the appraisal from Woods River Realty which is expected at any time now.
- **Fairfax Village Project** – Mr. Edwards reported that City Council has approved the project. The \$1,000 application fee from the developer has been received and deposited to the EDA account.
- **Project Canary** – Mr. Edwards reported that the architect/developer continues to move ahead with this prospect and is working to define the project scope.
- **“Downtown/Main Street Planning Study”** - Ms. Skelton reported that the City of Radford was just awarded an Appalachian Regional Commission grant for a commercial district study. The study will include \$35,000 ARC funding and is matched with \$25,000 CDBG funding and \$10,000 In-kind from the City. The project generally includes identifying physical and economic blight within the City of Radford’s eastern downtown business district; engaging and building capacity with the newly established public, private, citizen coalition supporting downtown improvements; increasing entrepreneurial capacity to decrease vacant, disinvested, and underutilized buildings and parcels which represent commercial potential; and creating tools that can be utilized by local partners to increase and promote economic activity.
- **EDA Economic Incentive Grant** – Mr. Edwards reported that grants were recently awarded to New River Dermatology and Professional Recovery Specialists and if they remain eligible, grants will be awarded to the following businesses in the coming months;
  - i) Sweet & Savory Donuts - \$2,500 (Restaurant & Eatery Category) 7/17/19
  - ii) Valley Elite All-stars – 10/9/19
  - iii) Haven’s Auto’s LLC - \$500 (Service Category) 11/30/19

- **Economic Development Director search** - Mr. Edwards reported that the job posting was being reopened and that the search would continue until a suitable candidate could be identified.

- **Board/Guest Member Comments**

- Although absent, Mr. Pallante submitted the following report;  
“The Radford POP! program is fully up and running. I’d encourage everyone to check out the application and informational docs posted on the city website at: <https://www.radfordva.gov/1064/Radford-POP>”

Also, Eric Johnson has submitted a paid invoice for an amount over what would be required for his reimbursement of \$2,000. It is a materials receipt for his masonry at the new roastery. “

### **Meeting Adjourn**

Being no further business the meeting was adjourned at 1:00p.

Basil Edwards  
Director of Operations