

**Minutes**  
**City of Radford**  
**Economic Development Authority**  
**Regular Meeting March 7, 2019 | 5p**  
**City Administrative Building | Council Chambers**

**Members Present:** Dr. Flo Graham, Dr. Bruce Chase, Mr. Steve Harvey, Mr. Paul Pallante, Mr. Abram Williams, Mr. Jeff Cumberland

**Staff & Visitors:** Ms. Blair Hoke

Dr. Graham called the meeting to order at 5:09p. A quorum was established.

**1) Approval of the Minutes of February 19, 2019.**

- i) **Motion:** Dr. Chase moved that the EDA approve the minutes from February 19, 2019. Mr. Pallante seconded the motion.
- ii) **Action:** The motion carried.

**2) Closed Session**

- Mr. Harvey made a motion, seconded by Mr. Williams to convene a closed meeting for the purpose of discussion concerning a prospective business or industry or the expansion of an existing business or industry where no previous announcement has been made of the business' or industry's interest in locating or expanding its facilities in the community, under Virginia Code Section 2.2-3711(A)(5).

No action was taken in the closed meeting.

Dr. Graham made a motion to adjourn the closed meeting. Mr. Harvey seconded the motion.

Dr. Graham made a motion to re-convene the regular meeting. Mr. Cumberland seconded the motion.

**Certification of the Closed Meeting:**

Dr. Graham made a motion that the EDA did not discuss anything in the closed meeting other than the item for which was convened. Mr. Pallante seconded the motion.

**3) Old Business**

- Triangle Service Station Sale Contract Update
  - ED Director presented items from EDA attorney requesting revisions to sale contract.
  - i) **Motion:** Dr. Chase moved that the EDA accept the requested revisions to the sale contract for purchase of the Triangle Service Station. Mr. Cumberland seconded the motion.
  - ii) **Action:** The motion carried.
- Sundell Conveyance Update
  - ED Director advised board that the agenda item would be put on hold temporarily until May.
- Funding Request for Additional Appropriation for EDA Update
  - EDA Board discussed drafted funding request letter and made appropriate revisions. Director to send revised letter out and will submit to City Manager for consideration.

#### 4) Other Business/Director's Report

- Project Canary Update
  - Director discussed more on IT prospect and reviewed their visit to Radford and the NRV. Project Canary representatives stated they enjoyed "Radford's energy". Director will present additional vacant spaces for consideration for possible revisit.
- SUP Public Hearing Reminder
  - Director reminded board of upcoming SUP Public Hearing on former foundry property on March 11.
- EZ Small Business Grant Update
  - Director reviewed January and February anniversaries and suggested redesigning the EZ Grant program. Further discussion will occur.
- Notice of Public Hearing
  - Director advised board that EDA had received a formal notice of Planning Commission Public Hearing for a SUP request from Islands on the New, LLC. for the purpose of a Recreational Vehicle Park adjacent from EDA property at Exit 105. Hearing is scheduled for March 18 at 5:30p.

#### Meeting Adjourn

Being no further business the meeting was adjourned at 7:00p.



Blair Hoke  
Director, Economic Development